

JudoScotland

Board Minutes: 17 January 2012

Ref. 2012/1



JudoScotland

Notes of the Meeting of the JudoScotland Board held at the offices of JudoScotland, South Platt Hill, Ratho, Newbridge, Edinburgh, on 17 January 2012.

Present: Ronnie Saez (Chair); Tam Brown (TB); Graham Campbell (GC); James McBeath (JMB); Marc Preston (MP); Robert Sneddon (RS).

Apologies: Sarah Clark (SC)

In Attendance: Douglas Bryce (CEO); Barry Fleeting (sportsScotland)

Welcome & Apologies

1. The Chair opened the meeting, welcomed all those present to the first meeting of 2012 and noted apologies from Sarah Clark (SC) who was currently on a training camp.

Minutes of the Previous Meeting

2. Were approved.

Matters Arising / Rolling Actions Sheet

National Talent Development Coach Interview Process

3. *Content removed due to it being of a confidential nature.*

Focus Judo Club (2011/9)

4. Chair to propose suitable dates for this meeting to CEO.

Action: Chair to propose suitable dates for this meeting to CEO.

BJA Bronze Awards (2011/9)

5. Tam Brown (TB) advised that we were still awaiting information from BJA.

Staff Restructure (2011/9)

6. Update contained within CEO Update later in meeting.

Revalidation Paper (2011/9)

7. Action sitting with Education and Development Manager (May 2012)

Revised Grading System (2011/9)

8. This item on the agenda.

JudoScotland Working Groups

9. Board to forward potential nominees for groups to CEO by 31 January 2012.

Action: Board to forward potential nominees for groups to CEO.

10. BJA Self Defence Commission

11. Marc Preston (MP) outlined his attendance at BJA meetings with regard to this area that was developing at some pace.

12. Mr Ray Shearin (RSh) had been approached separately by BJA with regard to involvement in this area and MP felt that we needed to meet with RSh at an early juncture. MP believed that such a meeting would be taking place on 25 January 2012.

13. MP highlighted that BJA were investing heavily in this area in terms of resource production. MP believed that this may be financially advantageous moving forward.
14. The Chair believed that any developments should be led by the professional staff and in particular, the Education and Development Manager (EDM) and his (soon to be recruited) team.
15. MP believed that further developments would be discussed at the BJA Board meeting on 5 February 2012.

Action: MP to coordinate a meeting between RSh and the EDM;

Action: MP to extend an invitation for Dave Clark, BJA Commission to present to the Board;

Action: CEO to circulate Syllabus documents to the Board.

Rick Kenney / Commonwealth Judo Association (2011/9)

16. Chair, TB and the CEO had met with Rick Kenney prior to Christmas.
17. The CEO has written to CJA outlining the intention of JS to propose hosting the 2014 Commonwealth Masters. The Chair alluded to the fact that he had been invited to attend the CJA Championships and Council meeting to make a presentation, but had turned this down on this occasion.

Board Meeting Dates: 2012 (2011/9)

18. The Board were asked to approve the previously circulated Board dates for 2012. Following some discussion it was agreed that all Board members would communicate their availability by 31 January 2012.

Action: Board to confirm Board dates for 2012 by 31 January 2012.

Correspondence

19. No correspondence had been received.

CEO Update

20. The CEO referred to his previously circulated update of 22 December 2011.

Staffing Restructure

21. The CEO updated the Board with regards to the positive progress on implementing the revised staffing structure.

Andrew Scoular: BJA Chief Operating Officer

22. JS hosted an informal visit by Andrew Scoular, BJA Chief Operating Officer on 9 January 2012.

National Talent Development Coach

23. Mr Gary Edwards (GE) commenced employment with JS as National Talent Development Coach on 16 January 2012. GE was currently undergoing an induction programme.

Furniture / Information Technology

24. In conjunction with discussions with the Treasurer, new office furniture had been purchased for the JS office, both for existing members of staff and also forthcoming new employees. New / replacement PC's and laptops (where appropriate) had also been purchased from the 2011 budget. The new server was scheduled to be commissioned on the weekend of 21/22 January.

John Buchanan

25. The CEO highlighted that John Buchanan's (JB) last day of employment with JudoScotland would be 27 January 2012 and wished to record his thanks to JB for his work with the Talent Development Programme.

Grading Syllabus

26. TB referred to work completed by himself on the new BJA grading syllabus and sought agreement from the Board to publish this on the JudoScotland website.

Action: Events and Communications Executive.

27. Also in the distributed documentation were the grading rules and regulations and TB asked the Board to read and feedback on any issues that they might have.

Action: Board to feedback to TB by 31 January 2012.

28. TB had reviewed an implementation timescale and was proposing to operate a dual grading system for a short period of time with the following timescales:
- JudoScotland (JS) to charge for an individuals' first grading from 1 March 2012;
 - TB would organise two orientation events for the BJA grading syllabus with Dave Horton-Jones in March 2012;
 - JS to implement the BJA grading system from 2 April 2012, whilst concurrently running the current JS grading system;
 - The current JS grading system would cease on 31 August 2012.
- Action:** TB to organise BJA grading syllabus orientation events.
- Action:** SAE to support implementation plan.

Membership / Grading Fees

29. GC introduced a brief discussion paper, including some broad financial modelling on membership subscriptions (both current and future).
30. MP felt comfortable with increasing the membership subscriptions at this time.
31. The Board agreed to the following revised membership fees from 1 March 2012:
- Under 8: £15.00;
 - Junior: £22.00;
 - Senior: £32.00
- Action:** Senior Administrative Executive to implement revised fees structure from 1 March 2012.
32. TB raised the current anomaly, whereby JS do not charge for an individuals' first grade. Wales, Northern Ireland and BJA all charge for this.
33. MP agreed and also intimated that the individual also got their first belt free of charge. MP also reflected that English Area's receive a £2.00 donation per grading from the BJA.
- Action:** SAE to commence charging for first grading from 1 March 2012.

British Judo Association

BJA Board

34. The Chair gave a brief verbal update on the content of the last BJA Board meeting, including a presentation by BJA Performance staff:
- Action:** Chair to forward PowerPoint utilised during this presentation to CEO for distribution to Board and Performance staff.

Northern Ireland

35. The Chair reported that there was a new Chairman for Northern Ireland: Mr Ricky Sloan.

BJA Performance

36. The Chair reported that future BJA performance initiatives would appear now to revolve around a number of training venues within the UK and not a centralised British centre. Some complimentary comments had also been received with regard to the Ratho facility from Daniel Lascau, BJA Performance Director.

Glasgow Life

37. The Chair would be meeting Glasgow Life and sportscotland the following morning with regards to 'legacy' aspects around Glasgow 2014.

Club Membership: Torra Scotia

38. Approved. **Action:** Senior Administrative Executive (SAE)

Club Membership: GSB Judo

39. Approved. **Action:** Senior Administrative Executive (SAE)

Club Membership: Judoki (Dundee)

40. Approved. **Action:** Senior Administrative Executive (SAE)

Glasgow 2014

41. The CEO circulated the finalised General Selection Policy now received from Commonwealth Games Scotland. MP highlighted that he had accepted a request to sit on the Sport-Specific Selection Criteria Panel from David Somerville (DS).
42. TB highlighted an initial meeting with Glasgow 2014 over the creation of a Tournament Handbook and would also be attending a further meeting with Glasgow 2014 at the end of January.

AOCB**JudoScotland Inclusion Group (JIG)**

43. The CEO referred to a Board paper prepared by the Education and Development Manager (EDM) and an accompanying Terms of Reference for this group. The Board agreed to have this as a main agenda item at the next Board meeting.

Action: CEO to place on the next agenda.

Marie Curie Letter

44. The referred to a letter contained within the Board papers pack, received from 'Marie Curie'. This related to an event ran by Tam Brown (TB) within the JS Grand Prix series, the beneficiary of which was the 'Marie Curie' charity. The CEO offered his congratulations to TB.

Grand Prix Tour Logo

45. The Board noted the recently designed logo for the Grand Prix Tour.

Date of Next Meeting

46. Tuesday 20 March 2012.

The meeting closed at 2135 hours.