

JudoScotland

Board Minutes: 17 April 2012

Ref. 2012/3



Notes of the Meeting of the JudoScotland Board held at the offices of JudoScotland, South Platt Hill, Ratho, Newbridge, Edinburgh, on 17 April 2012.

Present: Ronnie Saez (Chair); Tam Brown (TB); Sarah Clark (SC); James McBeath (JMB); Marc Preston (MP); Robert Sneddon (RS).

Apologies: Graham Campbell (GC); Barry Fleeting (sportsotland).

In Attendance: Douglas Bryce (CEO)

Welcome & Apologies

1. The Chair opened the meeting and noted the tendered apologies. The Chair highlighted that GC may be available via telephone link should this be required.
2. The Chair then introduced Tam Brown, who wished to formally address the Board.
3. TB wished to thank the Board for his time working with them, but thought that he could better serve judo-in-Scotland and JudoScotland in his new professional role within the organisation. TB felt that there would be a conflict of interest with him remaining on the Board and therefore tendered his resignation to the Chair.

Note: TB left the meeting.

Minutes of the Previous Meeting (2012/2)

Board Meeting: October 2012

4. Point 6: JMB reflected on the doodle circulated by the CEO with regard to a proposed date alteration to the October Board meeting. JMB felt that there had been little response to this poll and that we still had not agreed an alternative date (due to October school holiday clash). MP highlighted some Destination Judo camp(s) around October and asked whether he could get back to the Board before the end of the week with regards to a possible alternative date.

Action: MP to circulate potential alternative date to Board by 20 April.

Closed Board Session

Point 70: SC asked whether she should be updated with regard to discussions occurring within the 'closed session' at the last Board meeting as no recording of this was in the Minutes. The Chair highlighted that this could be done under AOCB.

Approval

5. The Minutes were unanimously approved.

Matters Arising / Rolling Actions Sheet

Focus Judo

6. Chair to provide possible meeting dates for JS to write out to Focus Judo Club.

Action: Chair to provide dates to CEO.

Child Protection Complaint / Disciplinary Panel

7. *Content removed due to it being of a confidential nature.*

BJA / Olympic Tickets

8. The CEO highlighted his intention to return the Olympic tickets pro-forma to the BJA by the end of the week. Some discussion ensued around the number of tickets to purchase and also how many additional tickets to apply for. SC remarked that the distribution of these would have to be via an open and transparent process.
9. It was agreed to accept the full five-ticket allocation currently offered and look to acquire an additional five tickets over this original offer.

Action: CEO to contact BJA with regards to ticket acquisition.

Honorary Vice-President Proposal to AGM

10. The CEO referred to a conversation with Mr Jim Feenan (former Chairman) over the potential of this proposal to the AGM in June. Mr Feenan had intimated that he had been considering standing again for the Board and was unsure as to the Constitutional correctness of potentially having an Honorary Officer sitting on the Board. The Chair agreed to contact Mr Feenan directly.

Action (1): CEO to forward JF contact details to Chair. **Action (2):** Chair to contact JF.

Correspondence

Highland Budokan / Ultimate Judo Correspondence

11. The Chair proposed that the meeting looked at these two items of correspondence together.
12. MP thought that the letters were well written – but definitely coordinated. He felt that the primary difference between tournaments was that theirs were internal Scottish tournaments, whereby the Sportif event was a truly international one.
13. JMB highlighted that the Highland event has had international (German) competitors previously. MP felt that there was a difference between the two events.
14. RSn enquired about the 'Friends of Judo' aspect and would like to have known about the previously stated aspiration / benefits of this and whether they had in fact come to fruition.
15. JMB noted that the JS financial support of the event had been reflected in a discount in the following cap for Talent/Performance Development players.
16. The CEO reminded the Board that JS had only agreed to support the competitive event and that the camp and 'Friends of Judo' had not been part of any agreement.
17. The Chair believed that a report on the event would be welcomed for the next Board meeting, to include the events adherence to the stated Grand Prix criteria. The CEO highlighted that the Events and Communications Executive had already commenced drafting the report.
18. The Chair reflected that there possibly were some issues and challenges with the competition being in its first year. However, the Chair also reflected that continued sponsorship is dependent on the event's adherence to JS's Grand Prix rules and regulations.
19. The Chair proposed that we issue a holding letter to Highland Budokan and Ultimate Judo.

Action: CEO to draft holding letter.

Complaint / Disciplinary Panel

20. *Content removed due to it being of a confidential nature.*

Sportif International

21. The CEO reported that JS had received an email complaint in connection with the Sportif International event. This concerned – specifically – conduct at the weigh-ins involving children that could have breached BJA's child protection policies *if proven*. The CEO had passed this onto the LCPO for their guidance on the matter.

Action: CEO to follow up with LCPO.

Corporate Governance

CEO Update

22. The CEO referred to his previously circulated update.
23. The CEO was delighted to inform the Board of the news that a member of staff was expecting their first child

Draft Annual Accounts to 31 December 2011

24. These were approved.
25. Some discussion focussed around the increase in travel and other staff costs, which primarily had been due to a change in nominal coding since the previous year, combined with a modest increase in these costs from the previous year.

Corporate Overview (Q1/2012)

26. The Board noted the previously circulated Corporate Overview (Q1/2012).

2012 Annual General Meeting

27. The CEO reported that the initial AGM calling notice had been posted on the JS website on 16 April 2012 in accordance with the Articles of Association (Articles). Paper copies had also been forwarded to the Honorary Officers for their information.
28. The CEO referred to the current Articles (3.2.6) whereby "*one-third of all of the Directors (or the nearest number upwards) shall retire from office*" and asked the Board to confirm which Directors would be standing down at the 2012 AGM.
29. The Chair believed that that his election was exempt from consideration at this time and that this meant that six Directors remained eligible to be considered for standing/re-election.
30. TB had tendered his resignation at the start of the meeting, which meant that one other individual would require to retire/re-stand.
31. The Chair proposed that the Treasurer should stand for election at this s AGM, with MP and SC retiring/standing at the 2013 AGM.
32. The CEO enquired as to the Board's preferred format for the forthcoming AGM.
33. MP believed that the Honorary Officers should have a more prominent role/place at the AGM.
34. There was a general feeling that some form of informal meet/greet/buffet prior to the AGM may be appreciated by the membership – along with the opportunity to mingle with the Board and professional staff.
35. The CEO asked regarding the publication of previous Board Minutes prior to the AGM, which had been prepared prior to the 2011 AGM – but had not been published on request of the then Board.
36. It was agreed to publish appropriate versions of previous Board Minutes from 2011 AGM onwards.

Action (1): CEO to check appropriateness of previous Board Minutes and to circulate drafts around Board for approval.

Action (2): CEO to publish previous Minutes (once agreed by Board) on website.

British Judo Association

37. The Chair referred to the previously circulated PowerPoint presentation and outlined his attendance at a recent BJA Corporate planning meeting.
38. MP believed that JS should invite other Home Nation Governing Bodies up to Scotland. The Chair responded that he had already extended an invitation to Northern Ireland.

Glasgow 2014

CGS Sport-Specific Selection Policy

39. The meeting reflected on discussions raised at the previous Board meeting. SC enquired what aspects of the draft policy required confirmation/clarification. The Chair responded that no major concerns had been expressed at the last meeting – merely questions around potential interpretations.

Action: CEO to invite NHPC to next Board meeting.

AOCB

BJA Chair Candidates

40. MP informed the Board that he had been approached by Mr Kerrith Brown who wished to present to the JS Board on his BJA Chair candidature.
41. The Chair enquired as to the timescale for BJA Chair nominations as if JS was to offer the opportunity, it should offer the opportunity to every candidate.

Volunteer Support / Officials Clothing

42. The Chair was keen that with the increase in the number of officials – particularly young officials over the last 18 months to two years, that JS look toward offering some form of clothing for use at JS competitions.

Date of Next Meeting

43. Tuesday 15 May 2012, commencing at 1830 hours.
44. The Board noted that Dave Clark (BJA) would be in attendance at this meeting.

The meeting closed at 2150 hours.

Web Version