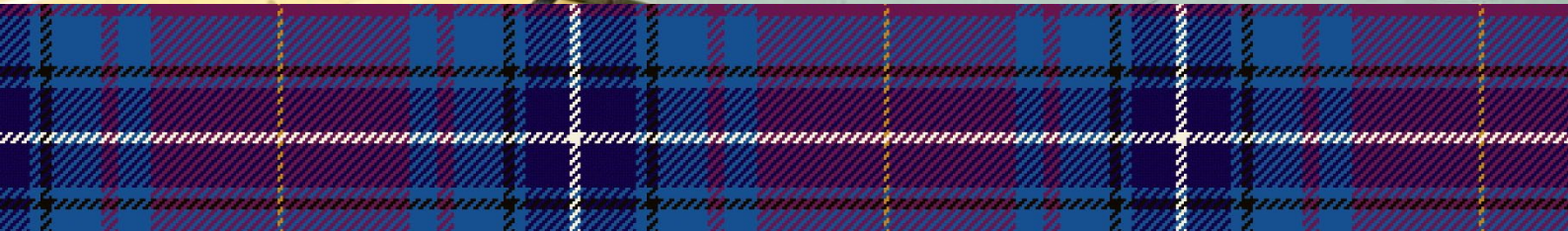




**JudoScotland**

**JudoScotland Area Director of Examiners  
Volunteer Opportunity**



## JudoScotland Area Director of Examiners

### Overview

The Judo Grading Scheme is integral to the development of both individual judoka and the wider sport. It provides incentive, motivation, reward and worldwide recognition for a lifelong journey of learning, challenges and experiences.

The JudoScotland Area Director of Examiners will operate within the remit of the JudoScotland Business Delivery Team to deliver, develop and promote opportunities for Scottish Judoka to participate in British Judo's Dan Grade Scheme, at all levels.

Leading the team of Senior Examiners, and supported by the professional staff, this role will ensure the National Promotions Examination programme remains consistent, transparent and is integrated across the sport to provide a cohesive pathway to fulfilling potential in judo.

### Time Commitment

The Area Director of Examiners (ADofE) will be expected to commit between 5 - 10 hours per month (approximately).

### Term

In line with JudoScotland's Volunteer Policy, this post will be for a 4-year term. The Area Director of Examiners can serve for a maximum of 2 terms.

### Role & Responsibility

1. The ADofE is nominated by JudoScotland and appointed by the National Promotions Commission, reporting to JudoScotland's Business Delivery Team as required by the Board of Directors.
2. Report to the National Promotions Commission on all grading matters.
3. Co-ordinate and promote all operational aspects of the BJA Grading Schemes within Scotland.
4. Work in partnership with neighbouring Areas and Home Countries to co-ordinate competitive and technical assessment dates so that the number of players attending is maximised, thereby creating fairer assessments.
5. Maintain open and transparent pathways in order to provide equal opportunities for player progression via competitive or technical routes, including visually impaired and special needs players.  
Note: The pathways should include appropriate opportunities for the wider workforce i.e. Referees, Timekeepers etc.
6. Advise and support individuals, clubs and other providers of judo on all matters relating to gradings, at all levels, in order to ensure quality control and high technical standards.
7. Train, supervise, recommend for appointment and revalidate Senior Examiners (SE) in line with BJA requirements Note 1: only ADofE can authorise the SE Assessment scheme as detailed in the Dan Grade syllabus  
Note 2: ADofE should not train more SEs than they can accommodate. An excess number will result in SEs not having enough opportunity to meet activity requirements for revalidation.

8. Ensure all Dan Grade Examinations are conducted fairly and consistently through a robust standardisation process.
9. Authorise and provide relevant forms for all competitive dan gradings within Scotland; select SEs in rotation to ensure they meet the activity requirement to remain validated; ensure that venues comply with safety requirements in conjunction with the National Events Executive.  
Note: SEs should consult with the ADofE if they discover the venue does not meet the standard set by ADofE
10. Co-ordinate a Scottish SE Technical Conference as required.
11. Attend Promotions and Gradings Commission bi-annual conference in particular the section for ADofE's

### **Person Specification**

1. A current, valid and experienced Senior Examiner (minimum 3 years' experience)
2. Possess a thorough technical knowledge of all the requirements for the BJA Competitive Dan Grade Skills and Technical Dan Grade Examinations.
3. Experience of supporting the personal development of individuals and/or within a team.
4. Experience of partnership working
5. Experience of working with and/or managing volunteers
6. General competence in Microsoft software systems, to include (though not exclusively) MS Word, MS Outlook, and MS Excel.
7. Ability to work effectively both alone and as part of a team.
8. Good communication skills.
9. Flexible, adaptable and well organised.
10. Shares a vision to establish the National Promotions Examinations as a cornerstone of the Scottish events programme.

### **How to Apply**

Are you interested? To apply for the position of JudoScotland's Area Director of Examiners please submit a copy of your most recent CV with a covering letter detailing why you consider yourself suitable for the role to: [hr@judoscotland.com](mailto:hr@judoscotland.com), with the email subject: "ADofE Recruitment".

The closing date for applications is 12.00 noon on Friday 6 January 2023.

For an informal chat about this opportunity please call Tony Penfold on 07949888074.