

Disability Development Officer

Candidate Pack



Job Title	Disability Judo Development Officer
Place of Work	JudoScotland, Fourth Floor, EICA Ratho, South Platt Hill, Newbridge, EH28 8AA (mainly office based)
Business Area	Business Delivery Team
Responsible To	Head of Business Delivery
Hours	Part time - 18 hours
Salary	Level 1: £21,255 to £30,000 pro-rata
Annual Leave	36.5 days per year inclusive of 6.5 days public holiday/Christmas shutdown – pro rata

Overview

JudoScotland is the sportscotland recognised Governing Body for the sport of judo within Scotland. It currently has a growing membership of over 7,500 individuals and supports more than 190 clubs. Scottish Judoka have a proven track record of success at the Paralympic Games as well as participation at the Special Olympics and ID Championships. JudoScotland is committed to growing a more engaged, diverse membership and providing progressive, inclusive opportunities across all levels through the delivery of its new strategy 'Judo For All' (2023 – 2027).

Background

The role of Disability Judo Development Officer sits within the Business Delivery Team, which is responsible for the operational delivery related to club & member development, coaching & workforce, safeguarding & events.

Primary Job Purpose

Working through the Head of the Business Delivery Team, you will lead the support and development of opportunities for people with disabilities to engage, progress and flourish in the sport of judo. In partnership with key stakeholders and colleagues you will assist and grow the vibrant network of clubs currently delivering inclusive and adaptive programmes across Scotland. You will be responsible for creating and providing relevant development opportunities for the workforce to establish clear, transparent performance pathways across the JudoScotland and British Judo landscapes.

Responsibilities and Duties

1. To assist in the delivery of JudoScotland's mission to 'maximise the contribution of judo to Scotland's communities through the provision of safe, inclusive and inspiring clubs based on judo's values.'
2. To influence and support clubs to embed inclusive policies, planning and practice.
3. Work closely with the People Development Executive to build and upskill the workforce to enable greater capacity to develop adaptive programmes.
4. Identify links between appropriate Clubs, Active Schools Coordinators, National Governing Bodies, Schools and specialist units for collaboration opportunities.
5. Liaise with colleagues across the organisation to ensure all programmes and interventions are inclusive and accessible to all.
6. Work closely with the National Talent Development Coach and National High Performance Coach to establish and promote clear, transparent and progressive opportunities for judoka to progress through appropriate pathways; including (not exclusively) the JudoScotland Talent Development & Performance Development Programmes, British Judo's World Class Performance Programme and Special Olympics Great Britain.
7. Work with local partners to identify appropriate opportunities to promote and deliver inclusive participation opportunities
8. Undertake robust data gathering and develop monitoring and tracking reports on a regular basis for the Senior Leadership Team and Board of Directors.
9. Raise the profile of Adaptive Judo, and the excellent work of Scottish clubs and coaches in this domain.
10. To undertake other activity as directed by your Line Manager or Chief Executive Officer.

Knowledge, Skills and Experience Required

11. Knowledge of the Disability Sport landscape in Scotland.
12. Experience in sports development.
13. Knowledge of participation models and player pathways.
14. Experience of working with multiple stakeholders.
15. The ability to work both as part of a team and individually, with demonstrable experience of motivating, leading and enthusing others.
16. Strong interpersonal and communication skills.
17. Willingness to work evenings/weekends when required.
18. A comprehensive, demonstrable understanding of Microsoft Office and other software packages.

Application Process

1. Please forward a covering letter or introduction video along with your C.V., **under confidential cover** to hr@judoscotland.com, with the email subject: "*Disability Judo Development Officer Recruitment*".
2. Closing date for applications will be Thursday 1st June 2023, with the interview date to be confirmed.