

Key Policy Document Title	Coach Register Policy
Adopted	4 <sup>th</sup> February 2025
Updated	

## Aim

1. The aim of this policy is to identify how the JudoScotland Coach Register provides judo players and stakeholders with the comfort that registered judo coaches are quality assured and appropriately trained in line with British Judo Association's [Three Step Safe](#) which will, in turn, protect participants and ensure the integrity of judo..
2. Details of JudoScotland registered coaches can be found on the Coach Register.

## Register Requirements

3. To appear on the JudoScotland Coach Register, coaches must:
  - (a) be a current JudoScotland member
  - (b) hold a valid coach qualification recognised by the BJA or JudoScotland
  - (c) hold a valid first aid for sport practical training course certificate
  - (d) have attended a Safeguarding course within the last three years
  - (e) hold a current Enhanced Protection of Vulnerable Groups (PVG)\_enabling them to work with children and / or vulnerable adults (if working in a regulated role with these groups)

## Maintaining- Education and Training Requirements

4. In addition to the register requirements, coaches must understand and follow the JudoScotland Code of Conduct for Coaches.
5. It is strictly the responsibility of each coach to comply with all criteria to keep all requirements up to date and noted appropriately on the register.
6. Automated emails are sent to coaches to notify them of upcoming expiration dates.
7. If any of these elements lapse, the coach's name will no longer appear on the register.
8. The register is updated automatically.

## Offboarding/Removal

9. A coach may be suspended or excluded from the register with immediate effect as a result of any Disciplinary Action or as the result of information received from external agencies
10. See [BJA Safelandings](#) Policy.

## Availability

11. The register is embedded in the JudoScotland website with searchable functions. The register is generated through JudoScotland's CRM system JustGo.

## What will be Shared

12. The following information will automatically appear on the Coach Finder for all coaches with an **Active** Coach Licence:-
  - (a) Name



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- (b) Coaching Level
  - (c) All Coach Credentials (CPD/Child Wellbeing & Protection in Sport/First Aid/PVG)
13. You can **opt in** to show the following additional information:-
- (a) Member Profile Image
  - (b) Contact Phone Number
  - (c) Contact Address
  - (d) Contact Email Address
  - (e) Social Media Links
  - (f) Coach Profile – any additional information or a small bio you would like to share with your members
  - (g) Additional Photos – either of you coaching or career highlights



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